

PROJECT: "PALIAR EL ABSENTISMO A TRAVÉS DEL TRABAJO EN EQUIPO, MOTIVACIÓN, DESARROLLO PERSONAL E INSERCIÓN DE LA INMIGRACIÓN - REDUCING ABSENTEEISM THROUGH TEAMWORK, MOTIVATION AND INSERTION OF IMMIGRATION"

KA202 - Strategic Partnerships for vocational education and training

Project Number: 2019-1-ES01-KA202-065847, co-funded by the Erasmus+ Programme of the European Union, by SEPIE - Spanish Service for the Internationalization of Education.

MEETING MINUTES

Second Meeting

Meeting Date: February 26th and 27th2020

Location: Bratislava (Slovakia) – SIOV - Statny institut odborneho vzdelavania – State Institut of Vocational Education and Training

Approval: **DRAFT**

Recorded by: Spanish partner and Coordinator (IES Gustavo Adolfo Bécquer)

1. ATTENDANCE

Person	Organization
Vasileios Karagiannis	DIEK Agriniou - ΔIEK Αγρινίου (Agriniou - Greece)
Mirela Dragomir	Liceul Tehnologic Elena Caragiani (Tecuci- Romania)
Veronica Onica	Liceul Tehnologic Elena Caragiani (Tecuci- Romania)
Hüseyin Gökçe	Gölbaşı Mesleki ve Teknik Anadolu Lisesi (Ankara - Turkey)
Muammer Soylu	Gölbaşı Mesleki ve Teknik Anadolu Lisesi (Ankara - Turkey)
Katarina Hazuchova	Statny Institut Odborneho Vzdelavania (Bratislava - Slovakia)
Ladislav Satka	Statny Institut Odborneho Vzdelavania (Bratislava - Slovakia)
Carmen Manrique	IES Gustavo Adolfo Bécquer (Seville - Spain)
Julio Flores	IES Gustavo Adolfo Bécquer (Seville - Spain)

2. MEETING LOCATION

Meeting Room 1ST Floor - SIOV - Statny institut odborneho vzdelavania – State Institut of Vocational Education and Training
Stromova Street. 9 - 11.148 Bratislava - Kramare.

3. MEETING START

Meeting Schedule Starts at 9:30 on February 26th 2020

Meeting Actual Starts at 9:30 on February 26th 2020

4. AGENDA

Wednesday February 26th 2020

- Registration and Beginning:
Project partners were received by Mr. Ladislav Satka and Mrs. Katarina Hazuchova, representing SIOV - State Institut of Vocational Education and Training. Our host partners welcome rest of partners and desire productive work in the project, as we had in Seville. We also welcome Mr. Muammer Soylu, Headmaster of Gölbaşı Mesleki ve Teknik Anadolu Lisesi. He is recently appointed for this position and he wants to know more about our project and European projects.
- Presentation “Slovak centre of training Firms – SCCF (www.sccf.sk)”. It is presented as one of the best practices in Educational and Vocational Training in Slovakia (Fourth project objective). Mrs. Horecka explained us the main elements related to this practice. Slovak Centre of Training Firms is member of the world-wide network (EUROPEN-PEN) developing a method for simulation of activities for training firms focusing on the development of competencies (social, professional, entrepreneurial and personals) in simulated small and medium size

companies. They organize educational seminars for people in charge of the training firms, and a yearly national fair for domestic and foreign training firms. Most of the training firms are based on VET schools and they can learn and use all the resources that SCCF has:

- Providing information concerning to the establishment of the training company, controlling necessary documents that are essential for registration of the simulated company in the business registry.
 - Acting as Trade and Tax Office for simulated companies, for example, issuing Registration and Tax Identification Number (VAT) Certificates.
 - Acting also as bank and as Social and Health Care Insurance, allowing open a bank accounts, implementing regular bank operations, keeping payroll accounts and accounts of Social and Health Care Insurance, ...
 - Also act as Customs Office (Taxes administration for training firms).
- **Projects Activities:** The project coordinator remembered main elements of our project: Data and information related with project objectives have been updated (mostly in objective 1: Avoid school absenteeism – early leavers and Objective 2: Integration of immigrant students). In objective 3, we will continue working with students in the simulated company. We have to work on updating the website, making more activities with students and developing all the departments of the company. It is very important to make more efforts on dissemination of the project (including social media). In this way, we must also take care of image and media rights of the students. Each school has to get a signed declaration where their students agree on being filmed. In objective 5, partners agree on making a general document to compare VET systems in our countries: The data included in this document will be related with teachers, students, times, vacations, systems to promote or not, duration of the studies, type of studies, possibility or not to do practical formation in companies, payment (if possible or compulsory by enterprises) to students, number of VET families in each country, etc. We will continue knowing more about good practices in VET systems in our countries when we visit them. In this way, partners agree on the dates for the next two meetings. The Third meeting will take place in Ankara on April, 27th and 28th 2020, and fourth in Tecuci on October 27th to 29th 2020. The Coordinator explained all the efforts made on the website and ask partners for info and data to upload there. Coordinator also remembered financial rules and formal obligations of the partners (Mobility Tool, Platform for Erasmus + Projects Results, project website: www.erasmusvet.eu). Payments have been done without any problem from Coordinator to partners according to rules approved in the first meeting. The Coordinator also remembered formal obligations for the meetings (Minutes of each meeting, signature of assistants, certificates and travel documentation, insurance,...) and also info about the quality reports.
 - **Visit and Presentation of IOM Migration Information Centre (MIC) in the Slovak Republic.** We moved to IOM address in Bratislava to visit its

office. This visit is related to second objective (efficient integration of immigrant students), because IOM is dedicated to promoting human and orderly migration for the benefit of all. It does so by providing services, advice and assistance to governments and migrants. Main activities are:

- Counselling and services for foreigners in Slovakia
- Assistance to migrants with their return home from Slovakia
- Prevention of human trafficking, safe travel
- Assistance to refugees with their resettlement to countries that provide them with a new home
- Providing up-to-date and objective information on migration and asylum
- Cooperation and partnership in the field of migration

In this way we have received updated info and data related with migration in Slovakia and how migrant students are included in Slovak Educational System. International Organization for Migration (IOM) have published a set of educational materials on migration. The educational materials serve as a wide-range presentation tool to the introduction of migration and migrants to the public. It should help especially teachers when introducing migration into multicultural education at all levels of formal education and into trainings in intercultural skills of professionals working with migrants.

Thursday February 27th 2020

- Project activities and new tasks: The Coordinator used the project website to explain which areas or elements must be sent from partners in order to maintain website as uploaded as possible. Partners also talked about how to increase networking with students in the simulated company, using different resources, like Powtoon, videoconferences, and others. Role-ups are presented by partners and will be placed in their schools and offices during all the duration of the project. In the dissemination and impact activities, social networks accelerate the dissemination of the project and we already are in eTwinning, Facebook, Twitter, Youtube and Instagram. Our Google Drive is useful and partners must upload there all resources made by students and related with the rest of the project objectives. Partners agree on making more video conferences and sending (by email) or uploading to Google Drive in order to publish in the website as soon as possible. It must be at least 15 days before each meeting

New Tasks: Romanian partners will continue developing Marketing department and they will design a Wordpress with Woocommerce for the simulated company. They will also design posters to advertise the company. Turkish partner will develop security stock (or save stock) of the company, and will calculate order days, warehouse costs and optimal orders set. Greek partner will continue working in Bulling and Selling department, and will create orders letters, 4 delivery notes and 4 invoices. Spanish partners will develop Financial department, doing quote for budgets, estimating costs for furniture and computers for the company, and making a budget for a client. Slovak partner will bring us info of their Erasmus+ projects and taxes in Slovakia for next meeting.

- Good practice: Experiences with the migration and education – Nadácia Milana Šimečku. For 28 years, Milan Šimečka Foundation (NMS) has been striving for the development of civil society in Slovakia. At the foundation, small work and helping to those who are forgotten, are main objectives. They have published more than 100 publications on various topics and trained several thousand people, including educators, activists, publishers, community leaders and people from disadvantaged groups. As part of Education system, they apply the principles of memory, diversity and inclusion. Educational projects are the heart of the foundation's activities. With this presentation, partners have learned about main problems and needs that immigrants have in Slovakia for their integration. We have also learned about how students from migrant origin are integrated in Slovak education system.
- Good practice: “Dual education in Slovak Republic and SIOV”. Partners received a new presentation of a good practice in the VET system in Slovakia. In this case, we received the data and info of Mr. Kuzma, representing SIOV and explaining about the implementation of the Dual Vocational and Educational Training in Slovak Republic. Mr. Kuzma explained weaknesses and strengths of Dual system in Slovakia, after their three-year experience. The system is very successful, and co-working with private companies has improved training and formation, and also promoted soft skills in students. Transformation to Dual system has been developed after analyze labour market needs, schools capacity, new models implemented in Slovakia in primary and secondary education and is based on quality controls. Dual system exists by a contract between schools, students and companies and payments are given to students as «workers» of the company.
- Good practice: Dual Academy (best practice of the dual education and training in Slovakia). After break we moved outside Bratislava. We went to Devínska Nová Ves, outside Bratislava to visit there office and classrooms of Dual Academy. Dual Academy is a VET and long-life education school specialized on offering a modern and fully equipped training .They place the utmost emphasis on the actual requirements of the practice, for the highest possible degree of employment in the labor market. This school is created by companies to train workers in the dual system for themselves or others companies. Share capital belongs to companies as Volkswagen, Skoda or Siemens. Dual system in Slovakia is based on companies and tries to be as practical as possible (70 % practice - less than 30 % theory lessons). Relationship between company and student is based on an apprenticeship contract and students will be paid during this period. Visiting the Dual Academy, partners could see how private investment allows teaching in more modern facilities.
- Conclusion:
 - Partners evaluated the meeting and received the certification of their attendance.

5. MEETING END

Meeting Schedule Ends at 17:00 on February 27th 2020.

Meeting Actual Ends at 17:00 on February 27th 2020.