

IES GUSTAVO ADOLFO BECQUER

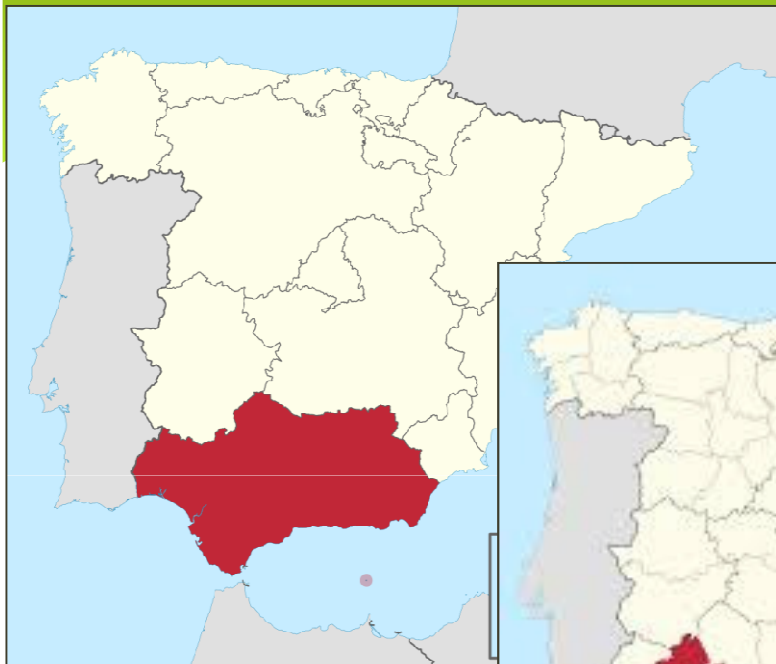
***RECEPTION OF VET TEACHERS FROM
STYRIA – AUSTRIA***

**BESUCH DER BERUFSSCHULLEHRER AUS
DER STEIERMARK - ÖSTERREICH**

RECEPTION OF VET TEACHERS FROM STYRIA – AUSTRIA
BESUCH DER BERUFSSCHULLEHRER AUS DER STEIERMARK - ÖSTERREICH

- * Our school: IES Gustavo Adolfo Bécquer
- * VET System in Spain vs. Austria
- * Our Diplomas
 - * Basic VET (Berufsbildende mittlere Schule) - Management Assistant
 - * Technical Diploma in Administrative Management
 - * Higher Technical in Administration and Finance
 - * Higher Technical in Management Assistance
- * Our Erasmus+ programs

IES Gustavo Adolfo Bécquer



IES Gustavo Adolfo Bécquer

- * Created in 1969 as a mixed Bachelor center (the first mixed in Sevilla)
- * Afterwards has extended education to secondary education, adult education and VET



IES Gustavo Adolfo Bécquer

This year we are celebrating our 50th anniversary



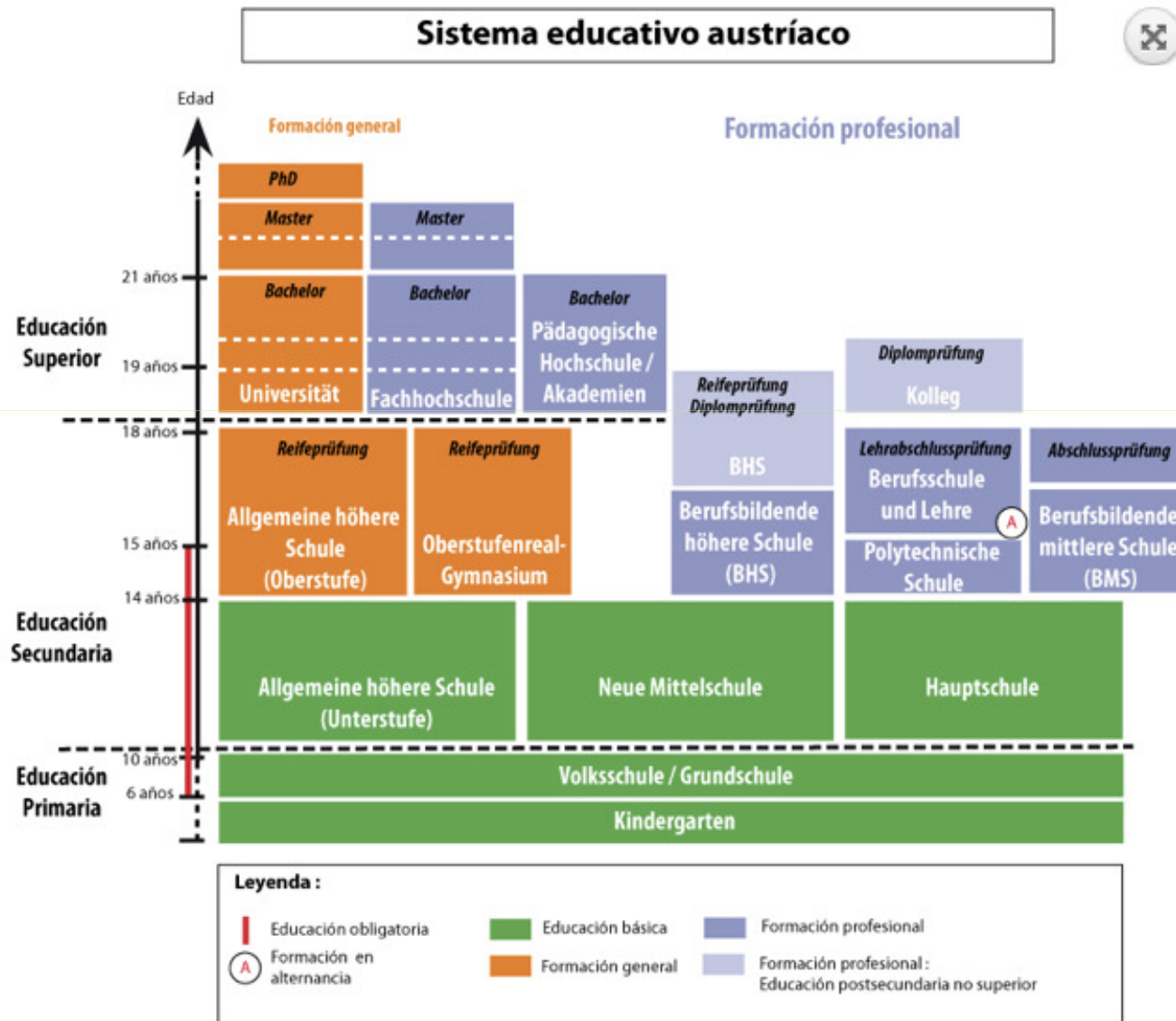
IES Gustavo Adolfo Bécquer

Currently we have 900 students distributed in morning classes (Secondary, VET and Bachelor) and evening classes (Adults and VET)

VET studies are in Administrative family, from the lowest to the highest level, and all the diplomas in this family.



VET System in Spain vs. Austria



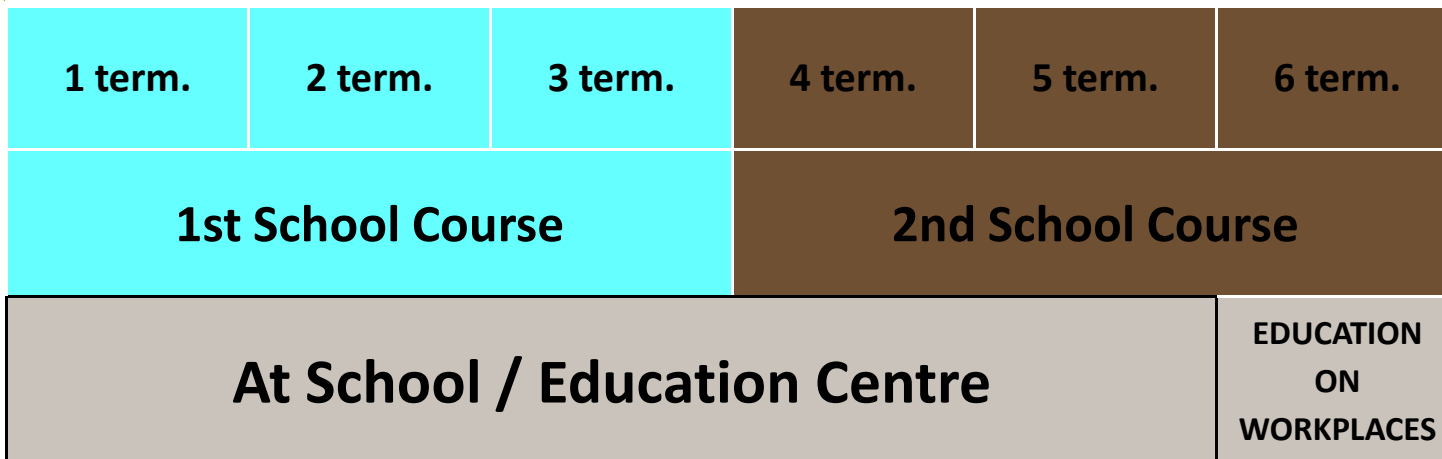
VET System in Spain vs. Austria

* Our VET System:

- It has 3 levels.
- The lowest: FP (VET) Básica is integrated into the secondary compulsory school
- The rest of VET studies (middle and higher grades) are volunteers
- After each cycle you can go to the next one without exam

VET in Spain

Each Formative Circle has 2.000 hours distributed in two school years
Each school year has 3 quarters and each quarter the student has an evaluation



**Practical formation in a
Company (after studies
in school)**

Our Diplomas: Basic VET studies. Management Assistant

* Basic level: Secondary Diploma and Certification of basical professional qualification

I. Duration: 2 years

II. 30 hours/week

III. Students have vocational and secondary studies in both years

IV. Education on workplaces: 260 hours

MODULES	1 st COURSE Nº hours	2 nd COURSE Nº hours
Applied Science	5	5
Communication and Society	8	7
Customer Service	2	
Basic Administrative Techniques	7	
Data processing	7	
Tutoring	1	1
Basic Office Applications		7
Archive and communication		5
Order preparation and product sales		4
Labor Risk Prevention		1

Our Diplomas: Administrative Management

* Intermediate Cycle/Grade Technical Diploma

- I. Duration: 2.000 hours
- II. 30 hours/week
- III. Education on workplaces: 410 hours
- IV. English
- V. Enterprise in the classroom (Simulation)
- VI. European Reference: CINE –3

MODULES	1 st COURSE Nº hours	2 nd COURSE Nº hours
Commercial Communication and Customer Service	5	
Administrative operations on sale transactions	4	
Enterprise and Administration	3	
Computing	7	
Accounting Technique	3	
English	5	
Formation and Labour Orientation	3	
Administrative operations on Human Resources		6
Processing of accounting information		6
Enterprise in the classroom (Simulation)		8
Cash Management Technique		7
Free Configuration Hours		3

Our Diplomas: Higher Technical in Administration and Finance

- * High Cycle/Grade Technical Diploma
- I. Duration: 2.000 hours
- II. 30 hours/week
- III. Education on workplaces: 360 hours
- IV. Students must complete a project to obtain the degree
- V. English
- VI. European Reference: CINE –5

MODULES	1 st COURSE Nº hours	2 nd COURSE Nº hours
Commercial Communication and Customer Service	5	
Commercial Operations	6	
Sales Documentation	3	
Computing	6	
Human Resources and Corporate Social Responsibility (CSR)	3	
English	4	
Formation and Labour Orientation	3	
Administrative operations on Human Resources		4
Accounting and Taxation		6
Simulation		6
Financial Management		6
Logistics Management		5
Free Configuration Hours		3

Our Diplomas: Higher Technical in Management Assistance

- * High Cycle/Grade Technical Diploma
- I. Duration: 2.000 hours
- II. 30 hours/week
- III. Education on workplaces: 360 hours
- IV. Students must complete a project to obtain the degree
- V. English and french
- VI. European Reference: CINE –5

MODULES	1 st COURSE Nº hours	2 nd COURSE Nº hours
Commercial Communication and Customer Service	5	
Commercial Operations	6	
Sales Documentation	3	
Computing	6	
Human Resources and Corporate Social Responsibility (CSR)	3	
English	4	
Formation and Labour Orientation	3	
French		4
Advanced Information Management		8
Event Organization		8
Business Protocol		7
Free Configuration Hours		3

IES GUSTAVO ADOLFO BÉCQUER – ERASMUS + PROJECTS



GOBIERNO
DE ESPAÑA

MINISTERIO
DE CIENCIA, INNOVACIÓN
Y UNIVERSIDADES



Cofinanciado por el
programa Erasmus+
de la Unión Europea

We have approved two Erasmus + projects for the 2019-2021 courses:

- ❖ KA103 project that will allow:
 - Our students of higher cycle to go to do their final practical formation in an EU-country (in a Company)
 - Our teachers go for a jobshadowing period in other EU-schools

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We have approved two Erasmus+ projects for 2019-2021 courses:

- ❖ KA202 project with other 4 european VET schools from Greece, Turkey, Romania and Slovakia.

We will study how to reduce absenteeism through teamwork, motivation and insertion of immigration.



Danke sehr!
Thank you very much
Muchas Gracias por su atención

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